

3.22 VISITATION

A. General population visitation days are Sunday & Wednesday from 1200hrs to 1600hrs. **Visitors must sign in no later than 3:30 P.M.** Visitation blocks are for 30 minutes; if you do not respond expeditiously to the visitation area when directed by staff, this may reduce your total visitation time. Visitation is on a first come first served basis & inmates are allowed only one visit per visitation day. If an inmate receives a visit & another visitor arrives for that same inmate, the second/subsequent visitor(s) will be turned away. The only exception to this is an Approved Clergy visit; see section 3.23 for details. **NO CONTACT VISITS ARE ALLOWED.**

B. Civil Detainee visitation is Saturday from 1200hrs to 1600hrs.

C. All visitors must produce an approved photo I.D. card & complete the Visitor Questionnaire prior to being allowed to visit. Approved I.D. cards are: state issued driver's licenses, or most state or Federal issued photo I.D. cards. No one on active parole or probation (supervised or not) will be allowed to visit any detainee. This is the policy of this facility and the person's PO has no effect on this policy.

D. Persons under the age of 18 must be accompanied by a responsible adult; the accompanying adult is responsible for ensuring the minor behaves in a way that is not disruptive to others in the visitation area.

E. No purses, diaper bags, cameras, recording devices, cell phones, etc. are allowed in the visitation area or lobby; these items need to be left in the visitor's vehicle. **The only items a visitor will be allowed to bring into visitation are their I.D. & their vehicle keys.** Neither SGCDC nor SGCDC staff will be held responsible for items left on the visitation counter or in the visitation lobby. Visitors are not to ask staff to watch their personal belongings.

F. Visitors must be appropriately dressed. Shirts & shoes are required. No form-fitting, suggestive, or revealing clothing will be permitted. **Persons acting or dressed inappropriately will be refused a visit at the discretion of the Detention staff & may lose the privilege to visit in the future.**

G. Inmates are allowed one 1-hour special visit during their stay at the SGCDC. You must request the visit at least 7 days prior to the visit via an Inmate Request form. The special visit time block is from 1200-1300hrs. Your visitors must sign in by 11:45 for you to have your full hour special visit. If your family or friends arrive late for your special visit you will lose that extra time.

H. Visitors may deposit funds into your commissary account via the kiosk in the visitation lobby.

I. Visits from attorneys & court officers are handled routinely during regular business hours (0800hrs – 1600hrs), but arrangements may be made in advance for visits during non-business hours.

J. Should an inmate be released from the S.G.C.S.D., they will not be permitted to visit or send mail to anyone in the detention facility for sixty (60) days.

NO PROPERTY OR PAPERWORK WILL BE ACCEPTED OR EXCHANGED DURING VISITATION.

3.23 CLERGY VISITATION

A. Clergy, for the purpose of Clergy Visitation, is defined as: priests, pastors, elder, Rabbi, Imam, etc. of a "brick & mortar" establishment with a verifiable physical address. No internet churches or social media churches are acceptable. Clergy member must be able to produce certifiable documentation upon request.

B. As we do not currently have any religious leaders that are able to perform religious services that meet our criteria, we offer the following in lieu of religious services. All detainees will be allowed a second visit on any given normal visitation day IF one of the visits is a clergy member that is on the Approved Clergy List maintained by this facility. Clergy must visit during regular visitation hours/days. Clergy visit will be as any other visit: 30 minutes in duration, no contact visits.

C. Only one clergy visit is allowed per visitation day however the visit may include multiple members of clergy as long as all clergy members are on the Approved Clergy List, no other persons may visit during the same time as clergy (no family/friends in booth at same time as clergy).

D. Absolutely no items, booklets, paperwork, reading or religious materials, etc. will be passed during visitation; such items will need to be mailed in to the attention of the detainee, following normal mail protocols. Detainees may bring their materials into visitation with them from the block for study with the clergy member however nothing will be passed.

E. For a member of clergy to be added to the Approved Clergy List, the clergy member must contact Jail Administration directly & provide documentation proving their clergy status. Once the clergy member has been cleared through Administration they will qualify for a Clergy Visit.